

Summary of Revised IJCAI Procedures July 26, 2015

The trustees approved the transition of IJCAI from a biennial to an annual conference starting in 2015. This document describes the revised procedures to deal with the conference being held on an annual basis.

Trustees:

Trustees are appointed first as conference and program chairs for IJCAI conferences. Conference Chair and Program Chairs will each serve 5 terms, 2 terms before the conference being organized, and 2 terms after. There is also a President and Past-President selected from the Trustees. The number of Trustees at any given time will be 11 to 12 depending on who is elected President (described below). The term of the new Trustees start immediately after the conference following the one in which they are elected. For example, a Trustee elected in 2015 would start their term immediately following the 2016 conference.

President:

The current Trustees elect the President from the Conference and Program Chairs from the current and previous conference in odd years. They will be elected for a period of 2 years. The President then serves as Past-President for 2 additional years to provide continuity of leadership. Given this model, there will always be 11 Trustees and sometimes 12 when a CC or PC is chosen who only has one year remaining in their term as Trustee. In an election year, the outgoing President will, prior to the conference, ask each of the Conference and Program Chairs from the current and previous conference if they want to run and then hold an election during the annual Executive Committee meeting at the conference. The President-elect will become President on the day after the end of the conference.

Secretary/Treasurer:

The appointment of the Secretary/Treasurer is for a period of 4 years. There is one additional year to learn the job, so a new Secretary/Treasurer would serve for one year as Secretary/Treasurer-elect followed by 4 years as Secretary/Treasurer. The appointment of the Secretary/Treasurer is done 2 years in advance. The current Secretary/Treasurer was reappointed in 2015, so the next appointment would be in 2017 to start serving as Secretary/Treasurer-elect in 2018.

IJCAI Executive Secretary

The position of Executive Secretary is held for 4 conference terms and can be renewed. The selected person would first serve for one year as Executive-Secretary elect and would be appointed 2 years in advance. The current term ends in 2019.

Site Selection

Site selection is performed 4 years in advance. This works well with ECAI and PRICAI since the next location, PC, and CC for those joint conferences will be selected in the year that we are joint with those conferences. The new rotation schedule is based on a 4-year rotation schedule as follows:

2018, 2022, ... -- located in Europe held jointly with ECAI

2019, 2023, ... -- anywhere in the world

2020, 2024, ... -- located in the Asia Pacific Rim held jointly with PRICAI

2021, 2025, ... -- located in North American

Awards:

All of the IJCAI awards are now annual awards. The President handles the Distinguished Service Awards. The awards committee, which handles the Computer & Thought, McCarthy, and Research Excellence awards, consists of two Trustees and 3 other members selected by the Trustees. The two Trustees will usually be the Past Conference Chair and the Past Past Conference Chair, and the more senior of the two will chair the committee. In the case that one of the Past Conference Chairs is elected President, the corresponding Past Program Chair will be asked to serve in his or her place. The awardees for the Computer & Thought, Research Excellence, and the McCarthy Award will each give a talk at the conference. There is no talk for the Distinguished Service Award.

Executive Committee:

The Past-President will join the Executive Committee at the end of his/her term.